



James Family Prescott YMCA Position Description

**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

Position Title: School Age / Day Camp Lead
Reports To: School Age Coordinator
Department: Child Care

Mission Statement:

The James Family Prescott YMCA is a non-profit charitable organization that was founded locally in 1974. It is an association of persons of all ages who are united in a common effort to put Christian principles into practice through programs that build healthy spirit, mind and body for all.

The Y: We're for youth development, healthy living, and social responsibility.

General Function:

This position supports the work of the Y through providing direct supervision of the children in our Afterschool program and Summer Day Camp with attention to the emotional, intellectual, nutritional, social, and physical well-being of each program participant and staff and in accordance with Arizona State Department of Health Services. This is an hourly part-time and seasonal full-time position.

Skill requirements:

- Minimum age of 18.
- Experience and/or education in youth studies, child development, human relations, communication, or recreational programs.
- Demonstrate the ability to plan, organize, and facilitate youth development programming.
- Excellent interpersonal communications and mediation skills.
- Current CPR/First Aid Certification and Federal Fingerprint Clearance.

Desired Skills:

- Minimum 6 months' experience working with school-aged youth.
- Supervisory/management experience.
- Multilingual.
- Knowledge of Trauma Informed and Youth Development best practices.

Principle Activities:

- Responsible for leading activities and instituting safety procedures in conjunction with Arizona State Rules and Regulations and YMCA policies.
- Engages and supervises a group of children ranging from kindergarten to age 12.

- Plan, develop and implement enrichment curriculum and program activities.
- Follows YMCA policies and procedures, including those related to medical and disciplinary situations, child abuse prevention, and emergencies.
- Perform administrative activities to support the program.
- Assists in the promotion of the program.
- Models’ relationship-building skills in all interactions.
- Attends all staff meetings and required training programs including YMCA and 18 annual training hours as required by AZ DHS Child Care Licensing.
- Other duties as assigned.

Work Environment & Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Ability to plan, lead and participate in activities indoor and outdoor. Ability to lift equipment, and to lift a small to average size child. Ability to adjust to both quiet times and noisy times.

School Age Leader Signature

Date

Supervisor Signature

Date

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James Family Prescott YMCA 750 Whipple St. Prescott, AZ 86301 928-445-7221
www.prescottymca.org