



## EMPLOYMENT HISTORY / PROFESSIONAL REFERENCES

Please start with most recent.

Company Name:	Telephone:
Address:	Employed From: To:
Name of Supervisor:	Starting Pay: Ending Pay:
Job Title and Work Duties	Reason for Leaving:

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## PERSONAL REFERENCES

List Individuals you have known for two years or more.

Name	Address	Phone Number

Prior to employment, the Prescott YMCA may contact your former or current employers.

Please list any names you do not want us to contact. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please review and answer the following questions. "Yes" answers to the following questions will not necessarily result in denial of employment. The YMCA will consider all the circumstances, including the date and the nature of events which have led to the actions described in the following. Your written explanation will assist the YMCA in determining your eligibility and suitability for employment. Attach additional sheets if necessary.

1. Have you ever been arrested, convicted of, admitted committing, or are you awaiting trial for any crime (excluding only minor traffic violations not involving any allegation of drug or alcohol impairment). Answer "Yes" even if the matter was later dismissed, deferred, vacated or expunged. If you answer "Yes", you must provide dates of the proceedings, the court where the proceedings occurred, and the statement of the accusation against you and the final disposition of the case (s).

NO \_\_\_\_\_ YES \_\_\_\_\_ Explanation: \_\_\_\_\_

2. Have you ever been dismissed (fired) from any job or resigned at the request of your employer? You must answer "Yes" even if the matter was resolved with any form of settlement or severance agreement, regardless of its terms. If you answer "Yes", you must provide the date of termination of employment, the name, address and telephone number of the employer(s) and a statement of the alleged reasons for termination.

NO \_\_\_\_\_ YES \_\_\_\_\_ Explanation: \_\_\_\_\_

3. Have you ever been convicted of a crime against children. NO \_\_\_\_\_ YES \_\_\_\_\_

If so, please provide details below, including the dates of conviction, court where convicted, sentence imposed and present status of conviction. \_\_\_\_\_

**PLEASE REVIEW AND SIGN**

The information provided in this application is certified to be true and complete for all practical purposes. It may be verified by the James Family Prescott YMCA of Yavapai County. If employed, I understand that any misstatement or omission of information on this application may result in my immediate discharge without recourse. I hereby authorize any prior employees, schools, persons, agencies and other organizations named on employment forms to provide the James Family Prescott YMCA of Yavapai County with any relevant information that may be required to arrive at an employment decision and hereby release any such schools, persons, employers, agencies and organizations from any and all liability which they might incur as a result. I understand that all appointments are subject to all liability which they might incur as a result. I understand that all appointments are subject to a probationary period of ninety working days and that I may be terminated with or without cause during that time. I understand, at the time of hire, I will be responsible for costs incurred to complete fingerprinting and background investigation fees. I also understand that the James Family Prescott YMCA of Yavapai County is an Equal Opportunity Employer.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

